Leadership Quiz:
Rate the Attitudes, Skills, and Productivity in your Workplace

Every day is a challenge in today's workplace. With today's tough economic times, companies are downsizing and there are fewer employees to do the same workload. It is not surprising that employees are overworked and stressed to the limits... which leads to negativity, lower productivity, and less company profits.

Do your employees need improved attitudes, skills, and productivity? Find out by taking this quick assessment.

Rate your workplace for each question. Add your scores at the end of the survey.

Always True = 4 points
Usually True = 3 points
Sometimes True = 2 points
Rarely True = 1 points
False = 0 points

1. ________ Communication between employees and management is consistent, clear, and effective.
2. ________ Miscommunications never happen among my staff.
3. ________ My employees are positive and energetic.
4. ________ The atmosphere at the workplace is lively.
5. ________ Morale at our workplace is consistently high.
6. ________ My employees do not procrastinate.
7. ________ I never find my staff loitering or wasting time.
8. ________ At my company, team members get along and work well together.
9. ________ My teams are very productive.
10. ________ My employees express interest in developing leadership skills.
11. ________ My employees take initiatives to improve their work systems.
12. ________ Co-workers encourage each other to do their best.

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13. ________ We offer ongoing professional development training for our employees.
14. ________ Our employees are effective in dealing with difficult people.
15. ________ My employees know how to set priorities.
16. ________ The goals my staff set for themselves are realistic.
17. ________ Diversity is celebrated at my workplace.
18. ________ Cultural differences are never an issue at my company.
19. ________ I encourage the development of intercultural communication skills in my employees.
20. ________ My employees listen attentively to my directions and follow them correctly.
21. ________ Employees’ productivity does not suffer because of stress.
22. ________ I have educated my staff on a variety of stress relieving activities.
23. ________ Our meetings are productive.
24. ________ My employees look forward to attending meetings.
25. ________ Employee input is an important part of our meetings.
26. ________ Our customers are treated fairly and courteously.
27. ________ Customer complaints are handled in a timely manner.
28. ________ Our customer service representatives believe in the product or service we provide.
29. ________ My employees know how to speak to each other in a way that encourages and inspires.
30. ________ I help my employees improve their skills and be the best that they can be.

Your Total __________________

Scoring:

90–120 Outstanding
70–89 Good
60–69 Needs Improvement
Below 60 Danger Zone

(Read the next page to learn how to improve your employees’ attitudes, skills, and productivity.)

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Learn How Companies Have Transformed Ordinary Workers into Extraordinary Employees… and How You Can, Too!

Successful HR Managers, Supervisors, Executives, and Business Owners know that their employees are their company's greatest asset! Today's companies are challenged more than ever to teach their employees how to become more productive and how to handle the difficult challenges that face them every day in the workplace.

We have the Simple Solution...
Teach employees 13 essential "Employee Success Skills" in bite size lessons all year long. This way employees practice their skills every day and actually -Live their Learning-.

Train them yourself and save money...
It’s easy because we provide the 13 lessons in an easy to teach and easy to learn format complete with a detailed facilitator’s guide What’s more, the lessons don’t take a lot of time, and it is easy on your budget.

Training Sessions Don’t Take a Lot of Time Away From Work
With training sessions as short as 30 minutes you can transform your workplace and experience changed attitudes, improved communication, and increased productivity. We even tell you how to do the training with employees in different locations.

Learn more at: www.ConfidenceCenter.com/url/toolkit

Or call The Confidence Center: 214-373-0080